

# Section Sidebars

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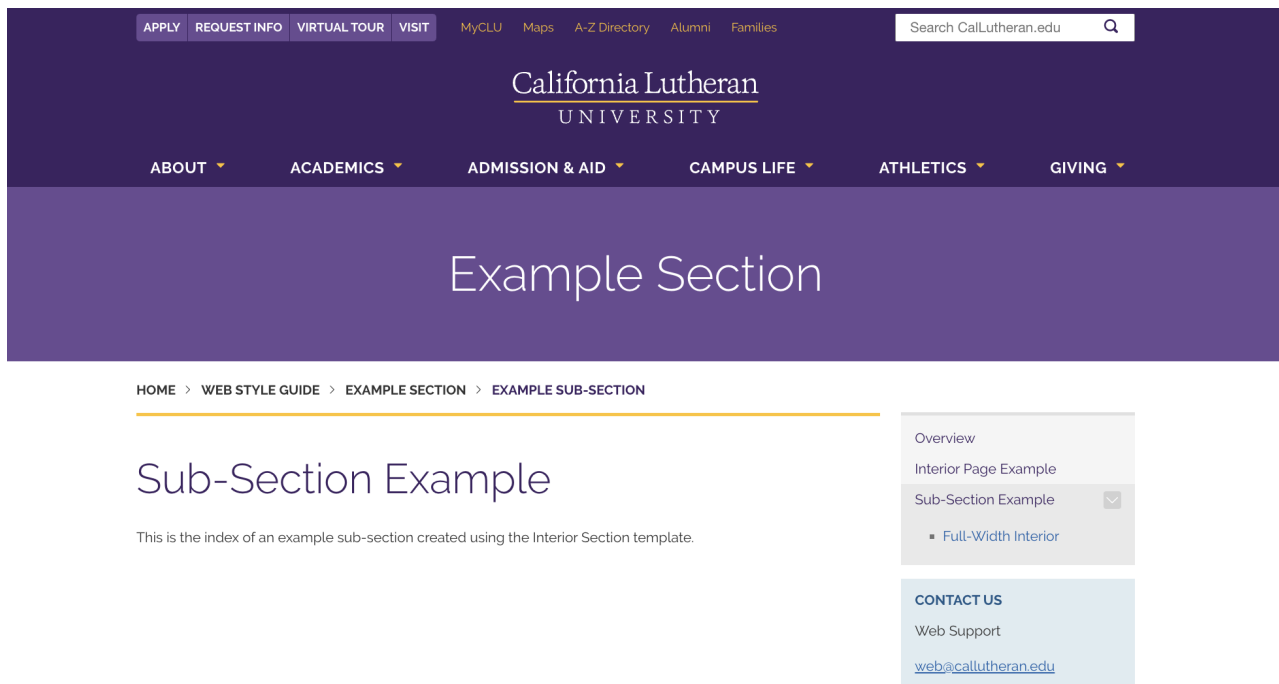
Sometimes, [Navigation](#) files do not provide enough flexibility to meet the needs of a full navigation system. This can be the case when you need to highlight key calls to action, link to a page that is in a different section of the website, or display contact information and department lockups beneath the navigation menu.

A Section Sidebar ( [Interior Page Example](#) file) adds a supplementary navigation menu beneath the standard navigation menu in a more visually enhanced style. There are a few steps to creating this file.

🚨 **HEAD'S UP:** Due to the higher level of impact that this action has on university content, a Section Sidebar can only be created by [Global Admin](#) users. [Contact Us](#) for assistance.

## How to Create a Section Sidebar

The Section Sidebar file can only be created by Global Admin users. See the image below for a sample of a Section Sidebar.



## How to Edit a Section Sidebar

By default, a Section Sidebar can only be edited in the Source Code editor (unless the "wysiwyg" editor is manually turned on). Use the following instructions to make common edits.

### How to Add a "Contact Us" Box to a Section Sidebar

A `side-nav-alt` box should be added when there is contact information needed in the navigation menu.

To add this, edit the Source Code and add the following code to a new set of `div` tags.

```
<div class="sidenav-alt"></div>
```

Then, add the following Source Code to a new set of `header` tags.

```
<header class="icon-bubbles">&nbsp;Contact Us</header>
```

Finally, in the editing interface, stylize each individual link using the `font-size` style and `font-weight` style.

### How to Add a "Related Links" Box to a Section Sidebar

A `side-nav-related` box should be added when there are navigation links that go to a different section of the CalLutheran.edu website, in order to provide a clear user experience.

To add this, edit the Source Code and add the following code to a new set of `div` tags.

```
<div class="sidenav-alt sidenav-related"></div>
```

Then, add the following Source Code to a new set of `header` tags.

```
<header class="icon-web">&nbsp;Related Links</header>
```

Finally, in the editing interface, stylize each individual link using the `font-size` style and `font-weight` style.

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